**Upper Musquodoboit Consolidated School Advisory Council**

**Meeting Minutes- March 3, 2025**

Meeting Summary

1. **Attendance:** Troy Smith: Principal, Craig Ashley: Vice Principal, Erin Cunningham: Chair, Leanne Higgins: Parent, Kyley Cole: Parent, Ellen Thomas: Teacher, Venus Archibald: Parent.

1. **Regrets**: Heidi Higgins: Community member, Melissa Reid: Teacher. Jeanette Higgins: Community member.

1. **Call to order**: Troy Smith called meeting to order: 2:00pm.

1. **Meeting minutes:** Previous meeting minutes presented and approved. They will be added to the school website.

1. **Business arising from the meeting summary:**
* Ellen will be purchasing seed kits after March break to start the plant tower. She may pick up some seedlings as well. Erin will help her out with managing this and finding a location to keep it.
* Troy received approval from HRCE for Indigo grant.
* The Domino Man was very successful. The kids enjoyed watching the progress of them getting set up and watching them all fall. Kids helped with the cleaning up when it was all done.
* The Pre-primary breakfast was a success with 3 out of 5 families attending.
* Ms. Thomas and Ms. Harnish will decide how to spend $750 healthy school community grant.
1. **New Business:**
* Correspondence: SAC received a letter from Brendan Maquire, the Minister of Education, regarding the SAC survey.
* We have not spent any SAC funds yet. SAC members will need to decide what there is a need for and best ways to use funds.
* The school has been informed that they must remove all mats that do not meet fire code requirements. The “meeting mat” in the P-3 classroom must be replaced. A similar mat on the Scholars Choice website costs $847 for a 4 foot by 4-foot mat. Ellen and Troy will look into sourcing other options, possibly at a flooring store as well as look into the costs associated with getting current mats treated. Troy will inquire whether the HRCE will be covering the costs or if that will need to be covered by the school.
* Mrs. Paine the math coach will be working with Ms. Thomas and Mrs. Hartling and students on Thursday and Fridays, two mornings a week. She will be assisting with modelling lesson plans.
* SAC annual report was completed as a group.
* The SAC spoke about doing another breakfast meal for the students in April before the Easter holiday. The plan will be to have it on April 16th in the morning, similar to the Christas breakfast. Erin and Troy will look after getting supplies.
* **Upcoming dates**:
* Spirit week will take place the week before March Break.
* March 6th is “Jump Rope for Heart”. Mrs. Harnish has arranged prizes for participation.
* March 7th- No school – Assessment and Evaluation Day
* March 10th-14th is March Break.
* March 19th- report cards are due from teachers.
* March 27th- report cards will be emailed out.
* April 3rd- Parent teacher Conferences – Afternoon and evening appointments available.
* April 15th- group photo being taken as well at retakes.

1. **Principal’s report:**
* RMW results are in for fall assessment for grade six. 5/7 students met expectations in mathematics. The 2 students that did not are already receiving support. 5/7 students met expectations in reading. The 2 students that didn’t meet are receiving support. 4/7 students met expectations in writing. Out of the 3 students, that did not meet, 2 have already been identified. Province wide, the average rate of students meeting expectations is around 40%. One self-identified indigenous student met expectations in every category. Craig and Troy will review the past 3 years of results and see if there are any identifiable trends.
* Registration month is over. There are two confirmed pre primary students registered for next year with another one coming but not registered yet. There will be 7 primary students. In total there are expected to be 36 children registered for the whole school. Discussions will need to be had as to what the best class configuration will be in P-6 depending on staff allotment for the 2025-2026 year.
* In April, all administrators and personnel will be receiving training in violence threat risk assessment (preventing and addressing violence in schools). They have received two sessions and will be receiving another two.

1. **Next meeting/Adjournment:**
* Next meeting will take place April 14th, 2025.