**Upper Musquodoboit Consolidated School Advisory Council**

**Meeting Minutes- May 12th, 2025**

Meeting Summary

1. **Attendance:** Troy Smith: Principal, Erin Cunningham: Chair, Leanne Higgins: Parent, Ellen Thomas: Teacher, Venus Archibald: Parent, Jeanette Higgins: Community member.

1. **Regrets**: Heidi Higgins: Community member, Kyley Cole, Parent, Melissa Reid: Staff and Craig Ashley: Vice Principal

1. **Call to order**: Troy Smith called meeting to order: 2:00pm.

1. **Meeting minutes:** Previous meeting minutes presented and approved. They will be added to the school website.

1. **Business arising from the meeting summary:**
* The math coach assigned to work at UMCS this spring was back from Marine Drive Academy for a two-week block. The plan is for them to hopefully continue next year in the fall.
* Troy placed an order for levels books for Ellen for her grades P-3 class.
* Troy sent an email regarding the school logo and incorporating the “Small School, Big Spirit” motto.
* Ellen inquired about the Wildlife Park program that comes to the school. It is $150.00 per class. She will confirm a date for this.
1. **New Business:**
* The year end SAC review is due by June 16. This includes a financial report and summary of who and what has occurred on the committee this year and any milestones.
* Financial report: Leveled books purchased for Ellen’s class at a cost of $574.00. Math books purchased as well. $11,445.21 remaining in SAC funds.
* The SAC reviewed the “school wide expectations matrix” that was developed during the Safe School Strategy planning and gave input. This will be sent out to families for feedback.
* Troy has booked the bouncy castle and paid deposit for the spring fling taking place on May 30th. He also connected with Farmers to provide ice cream treats for the event. Farmers will be delivering $200.00 worth of ice cream novelty bars.
* Erin informed us that there are people interested in donating cuttings and plants for the plants sale and has already started reaching out to people about donating cakes for the cake walk. Erin will reach out to a few people regarding face painting or sparkle tattoos.
* Shannon Andrews from the fire department reached out to let us know they are trying to source a good rubber bottom for the gaga pit and wondering where we wanted to have the second gaga pit built. Troy informed them to build it an equal distance from the closest bench. They advised this will likely be a summer project but ready to go for September.
* **Upcoming dates**:
* May 16th grades PP-6 will be attending MVEC for a Neptune Theatre presentation at 10:00am.
* May 22nd is grade 6 orientation day at MRHS. Children will be dismissed from there to travel home by bus.
* May 27th Halifax Public Libraries will be here to speak to students about the summer reading club.
* May 30th will be the Spring Fling from 6pm-8pm.
* June 13th is the school talent show with Mr. Reid.
* June 18th grade P-6 will be taking a field trip to Memory Lane Heritage Village.
* June19th will be our field day with Mrs. Harnish at 11am.
* June 25th grade six band students are attending The International Tattoo with Mrs. Clarke.
* June 27th is assessment and evaluation day- No school.
* June 30th is the last day of school.
* September 2nd will be the first day of the 2025-2026 school year.

1. **Principal’s report:**
* Troy gave an SSP report. He reported that they are coming up on the year-end report. The report will summarize what has worked well or not worked and send report to HRCE.
* There are still 37 students registered for next year. There is possibly another pre-primary that will be registering but has not yet.
* Our staff allotment sits as follows. 2 classroom teachers and a .2 marking prep relief, which might be hard to fill in our location and there isn’t another position to pair it with. Mrs. Reid will continue as 50% resource 50% ELST. Troy reported that we are looking to fill both the Music teacher position as well as the school counsellor position. Our EPA allotment has increased from 1.3 to 1.6 (2 positions @ 80%).

1. **Next meeting/Adjournment:**
* Next meeting will take place in the new school year.